

HCVP Tennant Application Process

1202 N. Sixth St. | [Click here for map](#) [1]

1. Applications are screened for program eligibility. Those determined eligible to apply for assistance are notified by letter that they have been pre-qualified and are added to the waiting list according to time and date of application.
2. After the initial letter, the next correspondence the applicant will receive will likely be a purge letter. Waiting list purges are completed annually (in July) to insure the list remains current. It is critical to notify the LHA of any change in address so that purge notifications are received in a timely manner. If applicants do not respond to the LHA purge letter within the required time, their applications are purged from the waiting list. Should the applicant not receive a purge letter in July it is their responsibility to call the Longview Housing Authority and request one.
3. The LHA waiting list is approximately 5 years. The LHA does not check individual waiting list status, however, LHA will provide you with the waiting list month/year most recently being assisted.
4. Applicants will be notified by mail when their name rises to the top of the waiting list. At that time, the LHA will require the following documentation in order to determine eligibility: birth certificates for all household members, social security cards for all household members, photo I.D. for all household members over 16 years of age, check stubs, if employed, Dept. of Human Services letter (if receiving TANF and/of food stamps), at least three child support stubs (if applicable), letter from social security office for anyone in household receiving social security benefits and bank statements for all savings/checking/investment accounts.
5. Applicants determined to be eligible for the program will be invited to an orientation session. Those determined NOT to be eligible will receive notification by mail. At the orientation meeting applicants will receive program information along with their Housing Choice Voucher (Section 8).

HUD Income Limits (Effective 3/10/10)

Source HUD Program Income Limits for Longview, Texas

For more information call: 903-237-1235 | [Contact Us](#) [2]

Source URL: <http://housing.longviewtexas.gov/hcvp-tenant-app>

Links:

- [1] http://www.google.com/maps?f=q&source=s_q&hl=en&geocode=&q=1202+N.+Sixth+St.+ +longview,+tx&sll=32.494579,-94.73927&sspn=0.008398,0.01929&ie=UTF8&hq=&hnear=1202+N+6th+St,+Longview,+Gregg,+Texas+75601&z=16
- [2] <http://housing.longviewtexas.gov/services-contact#LHA@LongviewTexas.gov>